* **COURSE DETAILS/ CHI TIẾT KHÓA HỌC**

|  |  |
| --- | --- |
| Course name/ Tên khóa học |  |
| Dates/ Ngày học |  |
| Location/ Địa điểm |  |

* **DELEGATES INFORMATION** *(List all delegates)* **/ THÔNG TIN HỌC VIÊN**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name (Mr/ Ms…)of delegates | Price/ Delegates | Tel/ Mobile | No. of Identify Card/ Số CMND | Email address |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Please include mobile number to inform in case of any emergencies

* **INVOICE INFORMATION/ THÔNG TIN XUẤT HÓA ĐƠN**

|  |  |
| --- | --- |
| Name of company |  |
| Address |  |
| Tax code |  |
| Client contact name & designation(if not delegate) |  |

* **PAYMENT METHOD/ THANH TOÁN**The client *shall remit to following KMR’s account/ Khách hàng vui lòng chuyển học phí vào tài khoản của KMR Việt Nam dưới đây:*

|  |  |
| --- | --- |
| Số tài khoản | 700-007-037256 (VND); |
| Tên Ngân hàng | Ngân hàng Shinhan Việt Nam, Chi nhánh TP. Hồ Chí Minh |
| Tên người thụ hưởng | Công ty TNHH KMR Việt Nam |
| Địa chỉ  | 180-182 Lý Chính Thắng, Phường 9, Quận 3, TP. HCM |
| Swift Code  | SHBKVNVXX |

*Payment is required prior to course attendance. Payment shall be done at least one week prior to the course. Please see Terms & Conditions as bellows/* Học phí được thanh toán trước khi tham dự khóa học, Thanh toán trước khóa học ít nhất là một tuần. Vui lòng đọc các điều khoản và điều kiện thanh toán ở dưới**:**

• **TERMS AND CONDITIONS:**1. Upon return of this signed booking form, KMR considers the booking confirmed and will invoice the Delegate/ Company accordingly.
2. Payment shall be done at least one week prior to the course
3. Cancellations must be given in writing. In the event that cancellation is received 1 week or less prior to the course, 50% of the course fee will be charged. For ‘No-shows’ on the course, the full course fee will be charged.
4. The certificates are sent directly to the delegates. Please specify contact details if certificate is to be sent to
any other department/address.
5. Delegates cannot bring any claim or legal action against KMR relating to participation in the course or from knowledge obtained during the course.
**6.** The organizer reserves the right to make any amendments and/or changes to the course agenda, venue, speaker replacements and/or topics warranted by circumstances beyond its control. Every effort will be made to inform the participants of the changes
**Please sign the registration for and send it to KMR for confirmation of registration:**

|  |  |  |
| --- | --- | --- |
| Signature & Stamp | Name: | Date: |

For more information please visit website: [www.kmr.com.vn](http://www.kmr.com.vn) ; [www.ikmr.co.kr](http://www.ikmr.co.kr)